

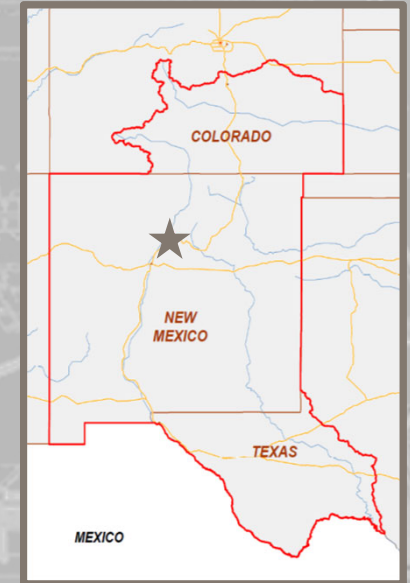
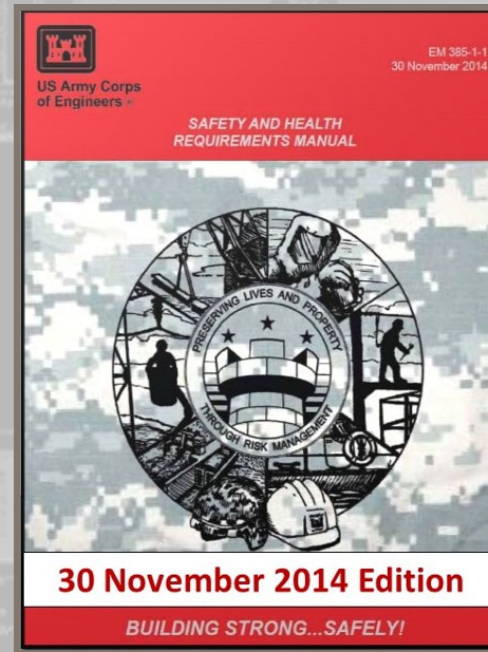
# ALBUQUERQUE DISTRICT (SPA) SAFETY OVERVIEW

TRACY WOLF

Safety and Occupational Health



US Army Corps  
of Engineers®



# USACE SAFETY



US Army Corps  
of Engineers®



- ▶ **EM 385-1-1 ver. 2014 (Red)**
  - ✓ **New Version in late 2021**
- ▶ **Site Safety Health Officer (SSHO)**
  - ✓ **5 years Experience**
  - ✓ **8 hrs. Training per year**
  - ✓ **OSHA 30 Card**
- ▶ **Accident Prevention Plan (APP)**
  - ✓ **Appendix A**
  - ✓ **Follow Checklist**
  - ✓ **Do not send me the checklist**
  - ✓ **Site Specific Plan**

Form A-02 U.S. Army Corps of Engineers Accident Prevention Plan Checklist				Date of Inspection
Location (Plant or Facility)		Contract Number		
Contractor Name		Project Name		
Inspector Name (Print)		Inspector Signature		
<i>This checklist serves as a guide only, it does not replace or eliminate the need to comply with the requirements set forth in Engineering Manual 385-1-1, Safety and Health Requirements Manual, dated XX Sept 2014. The references included in this checklist correspond to the applicable sections of EM 385-1-1.</i>				
Item Description	Yes	No	N/A	Remarks (Any NO or N/A item)
<b>1. Signature sheet</b>				
a. Includes the name, signature, and title of the Plan Preparer (Qualified person, i.e. corporate safety staff person, QC)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b. Includes the name, signature, and title of the Plan Approver (e.g. owner, company president, regional vice president) (HTRW activities require approval of a Certified Industrial Hygienist, a Certified Safety Professional may approve the plan for operations involving UST removal where contaminants are known to be petroleum, oils, or lubricants).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c. Includes the name(s), signature(s), and title(s) for Plan Concurrence (provide concurrence of other applicable corporate and project personnel (contractor)) (e.g. Chief of Operations, Corporate Chief of Safety, Corporate Industrial Hygienist, project manager or superintendent, project safety professional, project QC.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>2. Background information</b>				
a. Includes the Contractor Name.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b. Includes the Contract Number.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c. Includes the Project Name.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d. Includes the Brief Project Description.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
e. Includes the Location of the Project (map).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f. Includes the Contractor Accident Experience (Copy of OSHA 300)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g. Includes the Listing of Phases of Work and Hazardous Activities Requiring an Activity Hazard Analyses (AHA).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3. Statement of Safety and Health Policy. Includes a copy of the corporate safety policy. (In addition to the corporate policy statement, a copy of the corporate safety program may provide a portion of the information required by the accident prevention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>4. Responsibilities and Lines of Authorities</b>				
a. Includes the identification and job responsibilities of personnel responsible for safety - at both corporate and project level - including their resumes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b. Includes the lines of authority.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

CESO Form A-02 Sep 13

# USACE SAFETY



US Army Corps  
of Engineers



- ▶ **First Aid/CPR**
  - ✓ 2 per Shift
  - ✓ Current Certification
- ▶ **Activity Hazard Analysis (AHA)**
  - ✓ Competent Person
  - ✓ Risk Assessment Codes
- ▶ **COVID-19**
  - ✓ Masks
  - ✓ Social Distance
  - ✓ Hand Washing/Sanitizer
  - ✓ Vaccine
  - ✓ [vaccinenm.org](https://vaccinenm.org)

**ACTIVITY HAZARDS ANALYSIS**

Print Form

Date:  Project:

Activity:

Activity Location:

Prepared By:

Overall Risk Assessment Code (RAC)  
(Use highest code)

**Risk Assessment Code Matrix**

	Probability				
	Frequent	Likely	Occasional	Seldom	Unlikely
E = Extremely High Risk	E	E	H	H	M
H = High Risk	E	H	H	M	L
M = Moderate Risk	H	M	M	L	L
L = Low Risk	M	L	L	L	L

**Add Identified Hazards**

	JOB STEPS	HAZARDS	ACTIONS TO ELIMINATE OR MINIMIZE HAZARDS	RAC
X				
X				
X				
X				
X				
X				
X				

**Add Items**

	EQUIPMENT	TRAINING	INSPECTION
X			
X			
X			

NWW Form 385-1 (Revised) April 2008

Reset Form

Involved Personnel:

Acceptance Authority (digital signature):



# Albuquerque Security Office

## Security Office:

Crystalin Medrano – Acting Chief, Security Office  
(O) 505-342-3137  
(C) 505-917-7177  
[Crystalin.D.Medrano@usace.army.mil](mailto:Crystalin.D.Medrano@usace.army.mil)

Kristopher Mills – Security Specialist  
(O) 505-342-3190  
(C) 505-414-0279  
[Kristopher.T.Mills@usace.army.mil](mailto:Kristopher.T.Mills@usace.army.mil)

## Responsibilities:

- Antiterrorism
- Physical Security
- Personnel Security
- Operation Security
- Communication Security
- Information Security
- Industrial Security
- Foreign Travel
- Intelligence



## Albuquerque Security Office

### Antiterrorism (AT) and Operation Security (OPSEC) Contract Review

*ENG FORM 6055 (Used by USACE only)*

- **Purpose** (Summarized) : Review draft contract for antiterrorism (AT), operation security (OPSEC), information assurance (IA), physical security, law enforcement, intelligence and foreign disclosure.
- **Contract text examples from AT/OPSEC review:**
  - Training Requirements
    - AT
    - OPSEC
    - Suspicious Activity Reporting (SAR)
  - Access and General Protection Procedures
  - Common Access Card (CAC)
  - Background Investigation Requirements/Process
  - Information Systems Requirements / Process
  - Classified Information Requirements / Process
  - E-Verify requirements: Meet established employment eligibility requirements



## Albuquerque Security Office

### E-Verify Facts:

- Internet based system that compares information entered by an employer using Form I-9, to records available to the US DHS and SSA for confirm employment eligibility.
- Federal contractors are required to use E-Verify under federal contracts, unless exempt. (see: <https://www.e-verify.gov/employers/federal-contractors/exemptions-and-exceptions>)
- Subcontractors and IDIQ contracts are required to use E-Verify (see: <https://www.e-verify.gov/employers/federal-contractors/who-is-affected-by-the-e-verify-federal-contractor-rule>)

**Background Investigations:** Various types of background investigations may be required, depending on the circumstance. Common Access Cards, Military Installation Access, and information systems may require specific type of background investigation. Adjudications are now made by a central adjudication facility. It is important to follow all guidelines and requirements during a background investigation. The security office works closely with contractors requiring background investigations.

**Common Access Cards (CAC):** Contractor CACs allow contractors, who are properly vetted, to gain access to military installations and specific government facilities, as necessary to carry out contract related activities. Contractor CACs are requested by the USACE COR to the USACE Trusted Agent responsible for submitting CAC requirement packages to the security office. Requests are submitted with justification and based on contract/contractor requirements.