How to Request a General (Nationwide and Regional General) Permit Verification Letter

General Permits are types of Department of Army permits issued nationwide or regionally for a category or categories of activities that are similar in nature and cause only minimal individual and cumulative impacts to the environment. Summaries of the Nationwide Permits and applicable State Regional Conditions are located on our website at: http://www.spa.usace.army.mil/reg/nwp. Summaries of the Albuquerque District Regional General Permits are located on our website at: http://www.spa.usace.army.mil/Missions/RegulatoryProgramandPermits/RGP.aspx. Please note that a pre-construction notification to the Corps, before starting work, is required in some cases. Also note that some types/sizes of work may require additional information or mitigation. Please contact the Corps Regulatory Office in your area if you have questions:

Albuquerque District Regulatory Office
4101 Jefferson Plaza NE
Albuquerque, NM 87109-3435
(505) 342-3283
Email: CESPA-RD-NM@usace.army.mil

Southern Colorado Regulatory Office
200 South Santa Fe Avenue, Suite 301
Pueblo CO 81003
(719) 543-9459
Email: CESPA-RD-CO@usace.army.mil

Las Cruces Regulatory Office
505 South Main Street, Suite 142
Las Cruces, NM 88001
(575) 556-9939
Email: CESPA-RD-TX@usace.army.mil

Durango Regulatory Office
1970 East 3rd Avenue, Suite 109
Durango, CO 81301
(970) 375-9506
Email: CESPA-RD-CO@usace.army.mil
CESPA-RD-NM@usace.army.mil

Required Information for Pre-Construction Notifications to the Corps:

1. Applicant name, address, phone, fax, email;
2. Agent name, address, phone, fax, e-mail (if applicable);
3. Date of submittal;
4. Location of the project: Latitude/Longitude or UTM (NAD 83); may also include - Section, Township, Range or Land Grant;
5. General (Nationwide and/or Regional) permit number and name under which authorization is requested;
6. Purpose and need for project, construction start/end dates;
7. Jurisdictional determination or delineation report identifying potential waters of the U.S., including wetlands;
8. Waterway name, if known, or nearest named waterway, including dimensions of waterway (acreage or length, width, depth at OHWM), length and width or acreage of wetland within wetland boundary; and water type (perennial, intermittent, or ephemeral stream; emergent, scrub/shrub, or forested wetland, fen, etc.). A table providing this information is useful if multiple waterways exist within the project area;
9. Baseline conditions of the site, including plant species, habitat, structures, disturbance, waterway condition, grade, substrate/soils, floodplain, etc.;
10. Maps and figures on 8 ½" x 11" paper, including a vicinity map; specific project location map with project boundary indicated; jurisdictional determination map (see example map

attached); plan and cross-section figures of all work and structures (proposed and existing) at the project site (see examples below); and any other maps that provide information about the project and project area. Maps could include U.S. Geological Service 7.5 minute topography quadrangle, U.S. Fish and Wildlife National Wetland Inventory Maps, U.S. Geological Service Soil Surveys, Federal Emergency Management Administration Floodplain Maps, atlas maps such as MapQuest or Google maps, aerial photography, etc. At a minimum maps and figures should include a scale bar, north arrow, date, title, legend, and figure/sheet number;

11. Photographs of project area with labels and map showing location and direction of photos;
12. Detailed description of work and materials used;
13. Detailed description of construction methods and erosion/siltation control;
14. Dimensions of both temporary and permanent impacts to waters of the U.S., including wetlands, within the project area and impact type (e.g., fill, excavation, culvert, rip-rap, drop structure, channel relocation, impoundment, etc). A table providing this information is useful for projects that have multiple types of impacts and/or aquatic resources;
15. Quantity in cubic yards of fill and/or excavation material;
16. Location and description of disposal site for excavated material to be hauled off-site;
17. Assessment of potential impacts to federally-listed endangered and threatened species or designated critical habitat. Assessment should include endangered and threatened species list for the county the project is located in; description of existing habitat; description of suitable habitat; survey methods; conclusions; and any correspondence or documentation of coordination with U.S. Fish and Wildlife Service;
18. Assessment of potential impacts to historic properties listed on, determined to be eligible for listing on, or potentially eligible for listing on, the National Register of Historic Places. Assessment should include statement of presence or absence of historic properties; identification of historic properties; detailed description of historic properties; survey methods; conclusions; and any correspondence or documentation of coordination with State Historic Preservation Officer;
19. Assessment of direct and indirect adverse and/or beneficial environmental effects that would result from the project, including but not limited to: aquatic habitat; hydrology and hydraulics at the project site as well as upstream and downstream of the project; flooding and floodplains; erosion and sedimentation; currents, circulation, and drainage patterns; wildlife habitat; water quality; and substrate;
20. Describe short- and long-term maintenance requirements or issues, if any;
21. Statement describing how impacts to waters of the U.S. are to be avoided and minimized. Provide a conceptual or detailed Mitigation Plan or explain why compensatory mitigation should not be required for the proposed impacts (see 33 CFR 332.4(c)) and a Compensatory Mitigation Monitoring Plan following the Albuquerque District's mitigation and monitoring requirements available at http://www.spa.usace.army.mil/reg/mitigation.
22. Where applicable, Sec. 10 of Rivers and Harbors Act activities address impacts to course, condition and capacity of navigable waters and navigability. Explain how safe navigation would be protected.
23. Other permit-specific items that may be required as listed in the notification procedures of a specific RGP. Please visit our website at http://www.spa/usace.army.mil/reg/rgp.

401 Water Quality Certification Requirements

New Mexico: The State of New Mexico has conditionally certified, under Section 401 of the Clean Water Act, activities authorized under Corps Nationwide Permits, except Nationwide Permit 16, in ephemeral, intermittent and perennial streams and wetlands; however, notification to the New Mexico Environment Department (NMED) is required prior to beginning work in intermittent and perennial streams and wetlands. The NMED denied Section 401 Water Quality Certification for Nationwide Permit 16 and any activity that occurs in designated Outstanding National Resource Waters; therefore, individual water quality certification is required in these cases.

Notification to NMED should be provided to:

Abe Franklin
New Mexico Environment Department SWQB
P.O. Box 5469
Santa Fe, NM 87502-5469
E-mail: Abraham.franklin@state.nm.us

Colorado: The State of Colorado has certified all General Permits by statute.

Texas: The State of Texas has conditionally certified activities authorized under Corps Nationwide Permits, except Nationwide Permit (NWP) 16. Individual water quality certification is therefore required for NWP 16. The State of Texas has also conditionally certified all Regional General Permits available in that state.

Tribal Lands: Information regarding water quality certification on Tribal Lands is available on our website at: http://www.spa.usace.army.mil/Missions/RegulatoryProgramandPermits/WaterQualityCertification.aspx For additional information on water quality certification on Tribal Lands, contact the Corps Regulatory Office nearest to your project.

Within 30 days of project completion, you must certify that your work compliance with all permit conditions. A Certification of Compliance fillable form is now available on our website at: http://www.spa.usace.army.mil/Portals/16/docs/civilworks/regulatory/NWP/ NWP%20Compliance%20Certification%20Fillable%20Form.pdf

Visit our website to obtain further information about the 404 Regulatory Permit Program:

http://www.spa .usace.ar my . mil/reg

Map and Figures Examples:

Figure 1. Vicinity Map: Photocopy from road or topo map; indicate site location, any landmarks, etc.

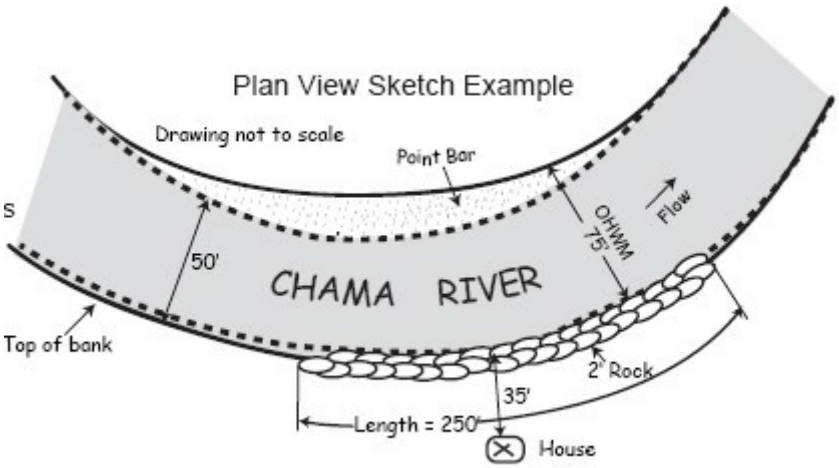

Figure 2. Plan View Sketch "Bird's-eye view": Include all features, distances, length and width dimensions of features and waterbody/wetland, Ordinary High Water Mark (OHWM), wetland boundary, north arrow, and scale.

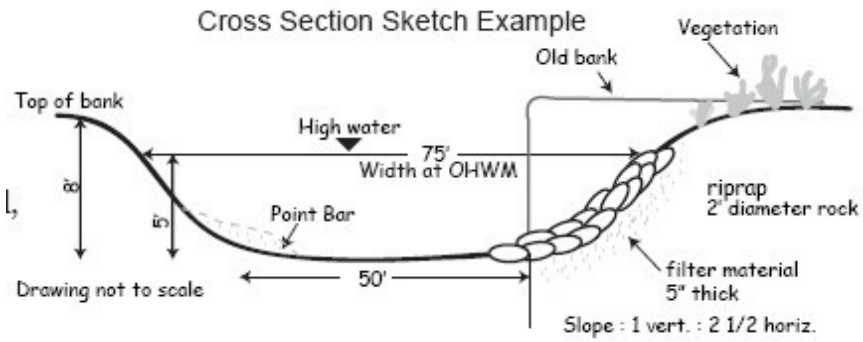

Figure 3. Cross Section Sketch "Cut away view"; include heights, widths of structures, channel, wetland, bank slopes, OHWM, wetland boundary, etc.

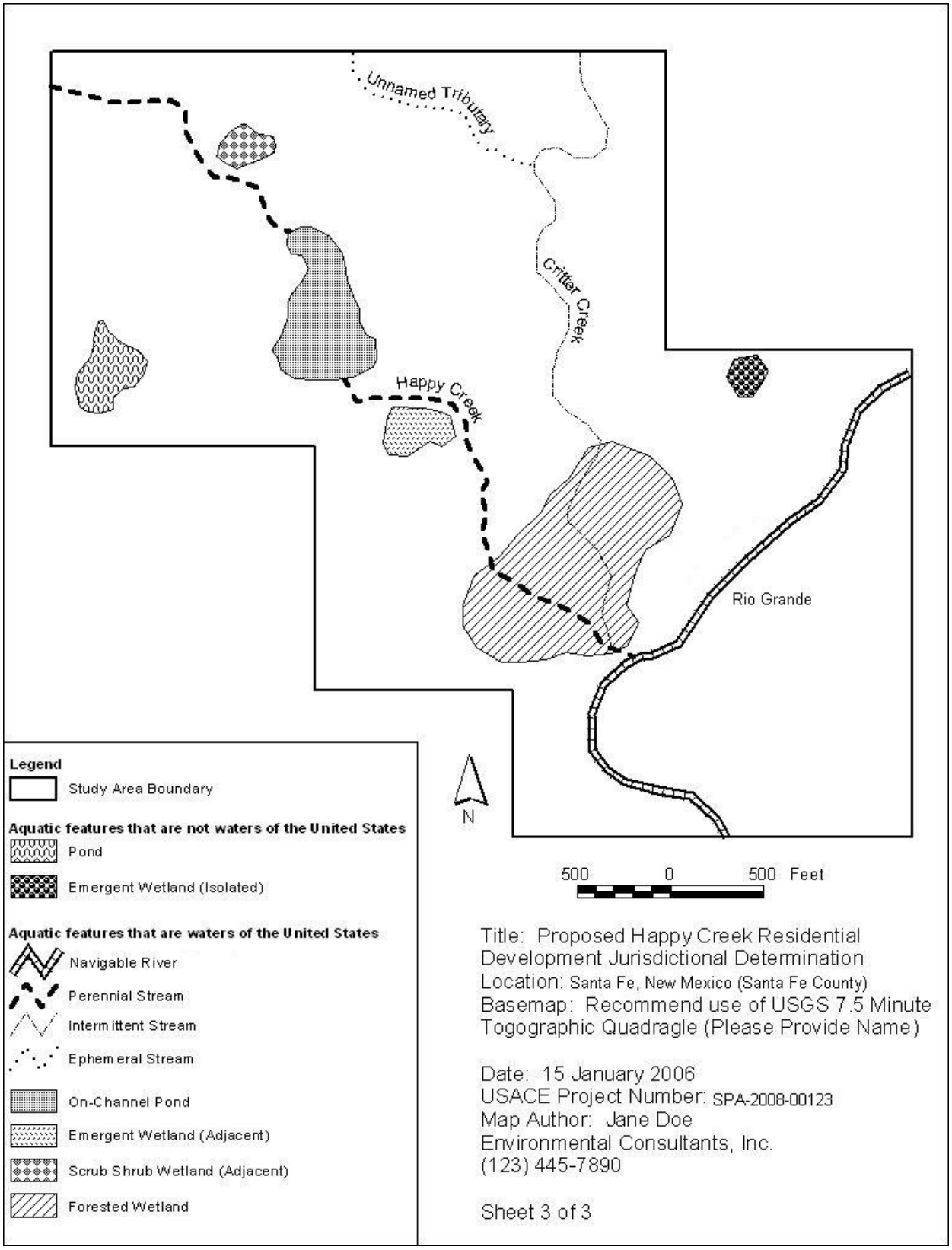

Figure 4. Delineation Map